

**BUILDING & GROUNDS COMMITTEE MEETING
MINUTES**

September 27, 2021

Members Present: Brad Miller, Pam Deppe, Jason Ratts, Vera Small, Jeff Thomas

Members Absent:

Others Present: Byron Deaner, Kim Jackson, Michelle Landess, Josh Langfelder, Denise E. McCrady (Secretary)

Vice-Chair Thomas called the meeting to order at 5:00 p.m.

A motion to approve the minutes from August 23, 2021 was made Deppe and seconded by Miller. Motion carried (4-0).

Chair Ratts entered the meeting at 5:02 p.m.

Josh Langfelder, Recorder, requested approval of four asset items and two travel requests. Motion to approve the requests was made by Small and seconded by Thomas. Motion carried (5-0).

Kim Jackson, Information Systems, requested approval of two travel requests, a contract with LRS and an approval of a replacement hire. A motion to approve the requests was made by Deppe and seconded by Miller. Motion carried (5-0).

A motion to accept the Purchase Reports was made by Small and seconded by Miller. Motion carried (5-0).

Under Old Business, Byron Deaner reported on one Emergency Purchase Order.

There was no Public Comment.

A motion to adjourn was made by Miller and seconded by Thomas. Motion carried (5-0).

Meeting adjourned.